



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**PATIDARRANG COLLEGE**

VILL- NASATRA,P.O- LOCH, DIST-KAMRUP  
781381

[www.patidarrangcollege.com](http://www.patidarrangcollege.com)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**(Draft)**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

- Patidarrang College is situated in Nasatra village which is a rural area and it is located in the eastern part of Kamrup district of Assam at a distance of approximately 200 meter from the State PWD Road that connects kamrup district Head Quarter to Guwahati.
- The College was established on 31st August 1989 with the objective of providing quality higher education at an affordable cost to the marginalized section of the locality. Since its beginning at a room in Patidarrang Vidyapith High School PO-Loch in the kamrup district of Assam. The college has grown into a leading higher educational institution with its own campus and infrastructure to accommodate around 1200 students in undergraduate level in Arts Stream.
- The College is permanently affiliated to Gauhati University and it is a Coeducational institution. The core subjects offered by the college are A s a m e s e , E n g l i s h , Economics, Education, History, Political Science , Philosophy, Bodo, Arabic, Geography. Moreover some Certificate Courses are offered.
- The college was provincialized from 1st January,2013 and sanctioned 9 Nos. of Asstt.Prof.s.Post.and latter 2 Nos of Asstt.Prof.s.Post were sanctioned w.e.f 21st Oct,2013. Again 1 No of Asstt. Prof.s Post and 7 Nos. Tutor Asstt. Prof. with fixed pay were sanctioned w.e.f. 1st January,2021.
- Now the College has 12 Nos. of Sanctioned Post with UGC Scale 7 Nos of sanctioned post with Fixed scale of Pay and 4 Nos of post Asstt. Profs. Post and 1 librarian's post were not sanctioned by the Govt. yet.
- The College has been included under sections 2(f) on 3 July, 2018 and 12 (b) on 3 J u l y 2018 as per the UGC Act, 1956. The Library has now a holding of around 13000 collections of books and journa ls.
- The College is going to get accredited by NAAC for the first time and for this purpose, preparations are going on.
- The institution has been following the Three Year Degree Course since 1991, and CBCS system is introduced as per the directions of Gauhati University from 2019
- The College has a spacious playground for outdoor games.
- The College Campus is a Tobacco Free Zone and Green Campus.The social environment of the college is a very harmonious one with students from various communities and religious background study here without any kind of discrimination.

### Vision

Patidarrang College stands firm to reach the top among the best institutions of the state by generating quality human resources through promotion of quality education and thus to mould the society to cope with changing need of time

### Mission

To encourage teachers and the student to be friend in the learning process.

To promote a student friendly atmosphere to encourage them to be self-reliant and self-employable.

To promote extra-curricular activities simultaneously with curricular activities.

To mould the students into socially conscious human beings.

To foster and inculcate moral and spiritual values among the students.

To develop a transparent and responsive administration.

To undergo self-analysis and self-discovery leading to elimination of bottlenecks in the context of a holistic framework.

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

- 10 (Ten) departments under 23 faculty offering a number of UG programmes.
- 1(one) distance-learning study Centre under KKHSOU in the college
- Academic collaboration with a number of institutions for teacher and faculty exchange.
- Fully online admission process.
- Library is digitalizing its collections by using ILMS i.e. SOUL with Wi-fi provision with various collection of books journals and other-resources.
- Moderately large campus with approximate area of 2081 sq.mtr. and 25% of built-up area.
- Provision of computers, printers, internet facility for academic and official use.
- Dynamic institutional web portal with limited data storage.
- Ragging-free, plastic-free, tobacco-free, eco-friendly, safe and secured gender-friendly campus; CCTV coverage is in almost all class-rooms including library are the vital points in the campus.
- Almost zero incidences of ragging, gender-based violence and other forms of student unrest/protests.
- Excellent student support facilities through full-fledged and active NSS units in the campus.
- Decentralization and participative management through large number of in-house bodies; representation of students in-house committees/cells; Departmental Advisory Committees in all departments.
- Adequate and safe drinking water provision with cooler
- Hygienic separate toilet for Boys and Girls.

### **Institutional Weakness**

- Absence of infrastructural provisions like Principal's residence, residential quarters for teaching and non-teaching staff, boy's hostel, girl's hostel, large-sized modern well-equipped meeting hall/auditorium.
- Inadequate sanctioned posts for teaching staff and non-teaching staff due to government policies.
- Absence of Concrete boundary wall.
- Inadequate alternative energy facilities in the College campus.

## **Institutional Opportunity**

1. To introduce P.G. programs in all academic departments; vocational and value added courses; entrepreneurship development programme
2. To generate revenue through optimum utilization of the one large pond located inside the college campus.
3. To setup Science Stream in campus after the removal of encroachments.
4. To mobilize the vast alumni community for institutional development.
5. To develop synergetic collaborations at institutional level for students and faculty exchange programs with various higher educational institutions located in this area.
6. To conduct field works (extra-curricular) for students.
7. To strengthen industry-institute collaboration for organizing better career counseling and placement drives for outgoing students.
8. To improve upon sports and games facilities.
9. To introduce various administrative and academic-governance modes.
10. To **setup** of a centralized monitoring system for the students.
11. To ensure a good student computer ratio and free Wi-fi facility for all students.

## **Institutional Challenge**

1. To meet the deficit of adequate academic staff in different departments and office staff for smooth running of various programme from limited internal resources.
2. To provide institutional scholarships to needy students and financial support to faculty members for participation in various academic meets from limited internal resources.
3. To keep proper records of students progressing to higher education.
4. To keep proper records of students obtaining various scholarships due to Govt. policy.
5. To remove encroachments in the plot of land with a view to develop the campus.
6. To upgrade infrastructural facilities in different academic departments to PG/ research standards.
7. To mobilize alumni for generating resources.
  
8. Some students discontinue their studies due to financial liability of their family

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Patidarrang College is affiliated to Gauhati University, and it follows the curriculum provided by the University.

**The Academic Calendar:** The institution prepares the Academic Calendar adhering to the guidelines of the Gauhati University.

**The Class Routine:** The class routine is prepared by the Academic Committee at the beginning of the academic sessions.

**Lesson Plans:** Lesson Plans are prepared by the HODs along with the departmental staff for detailing learning activities to meet course objectives. Head of each department monitors the implementation of the lesson plan.

**Classroom Interactions:** In classrooms, the conventional chalk and talk method is adopted. Tutorial classes address specific learning points.

**Academic Committee:** The academic Committee of the College looks after the academic environment and takes care for imparting quality education to students.

**Whatsapp Groups :** Various whatsapp groups are formed for various information and purposes.

**Central & Departmental Library:** The college central library provides students and teachers with necessary learning materials for effective delivery of curriculum. In addition to this, each department has its own library that caters to the needs of the teachers and students.

**Guardian Participation:** Departmental Guardians' Meet is organized once in a year where the guardians interact with the faculty members and keep track of the academic progress of their wards.

**Field Trip:** Educational field trip and excursions to places of academic importance are organized by the departments for gathering practical knowledge, experience and exposure.

**Career Guidance Cell:** Faculty members of the college offer counseling to students and help the students to understand their strength and career.

**Monitoring:** Students' learning progress is monitored through class tests, home assignments and group discussions.

**Assessment and Reporting:** The Examination Committee plans and conducts the Sessional Examinations. The Term End Examinations is conducted by the examination committee of the college as per the guidelines of the Gauhati University. The Term End Examinations results are declared by the Gauhati University.

**Feedback:** Student feedback on the curriculum and teachers are obtained for evaluation of the course and teaching.

**Faculty Skill Building:** Workshops and seminars are conducted to build faculty skills in the changing scenario of education.

### **Teaching-learning and Evaluation**

Patidarrang College strictly adheres to the guidelines of the Gauhati University regarding admission of students to UG courses. College authorities give advertisement in the local newspapers and college website for admission to UG courses declaring the date of issue of Admission Form, last date of submission and date of admission and other relevant details.

The institution prepares the Academic Calendar adhering to the guidelines of the Gauhati University. The Academic Calendar is the students' guide to the College's schedule of curricular and co-curricular activities.

The class routine is prepared by the Academic Committee at the beginning of the academic session. It helps effective classroom interactions between teachers and students.

Lesson Plans are prepared by individual Department detailing learning activities to meet course objectives. Head of each department monitors the implementation of the lesson plan.

To make teaching learning process more effective various student centric methods are used such as experimental learning, project-based learning, participative learning and problem solving methodologies besides conventional teaching methods using chalk and talk. Tutorial classes are arranged for strengthening the knowledge and skills of weak students. For enhancing experiences and knowledge The teachers of all the departments conducts online classes through various digital platforms as and when required. WhatsApp groups are formed for students of each semester constituting Honours and Regular students separately. Learning materials, important information, ideas, problems and solutions are shared in these groups.

Various mechanisms to measure the attainment of the Programme Outcomes, and Course outcomes are also designed by the teachers through continuous internal evaluation. These are in the form of sessional examinations, class test, quizzes, assignments, etc. besides the Sessional Examinations.

The College has 23 Permanent faculties and Contractual Teachers. Teachers are encouraged to participate in various faculty development programmes. Most of the teachers have participated in National, International Seminars, Webinars and Workshops. Besides, a good number of teachers have participated in different UGC sponsored orientation programmes /Faculty Induction Programme and Refresher Courses in various HRDCs of the Country.

### **Research, Innovations and Extension**

The College encourages its teachers to undertake research projects, minor and major, to enhance the quality of education. Some of our teachers have undergone research works, PhD. Some teachers are aspiring to pursue PhD programmes in the coming days .College organizes seminars, workshops, webinars etc. Some teachers have published articles, papers, SCOPUS , Edited , text , reference books.

The institution recognizes the need based programmes with the faculty members .

The college regularly conducted various extension activities in the neighborhood community. The NSS unit of the college organizes different programmes such as celebration of World Environment day, International Yoga Day, International Women Day, Cleaning of college campus as well as neighbouring areas outside the campus under Swachh Bharat Mission, celebration of Republic Day, Independence Day, Gandhi Jayanti, Teachers' Day, Flood relief programme, Plantation programme in college campus, Swachata Abhiyan at Titkuri Village (adopted village)etc.

Teacher unit of the college organizes different extension activities like flood relief programme, donations and assistance for the needy students etc. The students and faculties of the college participated in the cultural rally at Brahmaputra Literary Festival organized by the Government of Assam in 2017.

Department of Assamese, Economics and Pol.Science jointly organize an extension activity in Biradutta High School and distributed different study materials among the school students in December 2021. Also faculties of the college take various classes in the nearby schools in subjects like English, Education, Assamese etc.

The college and most of the departments have organized educational tours and field visits within and outside Assam which also help students to interact with neighborhood community and make the students aware of about the history, life and culture, its economic prospect and challenges and cultural assimilation.

### **Infrastructure and Learning Resources**

Our college has twelve (12) fully functional classrooms and three ( 3 ) functional Halls. The mode of teaching is conventional Lecture method (Chalk and Talk). Important meetings and functions are held in our Halls and Rooms as per the requirement.

The central library has been renovated. It has a moderate collection of more than 13301 copies of text, reference and general books covering a wide range of subjects. It also maintains a good number of journals and newspapers. Besides, each of the Dept. maintains a Departmental Library. The library of Patidarrang College was established along with the establishment of the college in 1989.

The departmental libraries are maintained by all the departments of the college. The Central Library is partially automated. The software used for the automation of the library is SOUL 2.0 (Software for University Libraries). In the year of 2015 the SOUL software was installed as per the guideline of UGC. The SOUL can be used for acquisition, accession, circulation, data operation etc. The data entry records are on process. As on August 2022, a total number of 1700 copies are recorded in SOUL database.

The office of Patidarrang College is equipped with two ( 2 ) desktop computers with internet connectivity, scanner, printers etc. The IQAC Cell of the college has four ( 4 ) desktop computers with Website link, scanner and printers.

The department of Education of the college maintains a well equipped psychological laboratory. At present the laboratory has the following apparatuses

1. Mirror Drawing Apparatus.

1. Tachistoscope.

1. Maze Learning Apparatus.



1. Memory Drum.

The department of Education of the college maintains a well equipped psychological laboratory. At present the laboratory has the following apparatuses

1. Maps.
2. Models.
3. Weather and other instruments.
4. Surveying Instruments(Chain &Tape, Plane Table, Prismatic Compass and Theodolite )
5. Satellite Imagery.

The Admission and Examination form fill up of the college has been made fully online. The library has also 3 computers with wifi facility. The power system of the library is backed by an Inverter in case of power failure. Library has one Barcode machine and one blower for cleaning purpose. The college also has a biometric machine to regulate the attendance system of the teachers and other staff members.

### **Student Support and Progression**

Patidarrang College provides free admission to the economically backward students as per State Government policy. During last five years 86.53 per cent of students got the benefits of scholarship and freeship provided by the State Government.

The Institute has taken initiative for capacity building and skill enhancement of the students. Career Counseling programmes, personality development programmes have been organized by the College for the benefit of the students.

The Yoga Cell organizes various Yoga Programmes under the guidance of Yoga Instructor. The College has Anti-ragging cell, Grievance and Redressal cell and anti sexual harassment cell etc. The students are encouraged to participate in various activities and competitions like seminars, debate, quiz, cultural programmes, and various games and sports.

Many students of our college are pursuing higher education in various universities of Assam and completed their Post Graduate programmes. Some of the passed out students are working in different sectors.

Patidarrang College has an Alumni Association. It is in the process of registration. The association aims for

building strong link between the alumni and the present students. The alumni have donated two computers, books to the departmental libraries. The alumni of some departments of our college contributed physically and mentally.

Every year the college collects feedback from the students for analyzing pros and cons of our plans and programmes to deliver efficient academic support to the student community.

### **Governance, Leadership and Management**

The vision and mission of the college is to provide an opportunity of higher education to the students of this greater locality. The Governing Body to which the Principal in-charge of the college acts as the secretary guides the institute to maintain a quality standard that helps in generating students well equipped with all communication and life skills. In order to run the institution smoothly the teachers are appointed in various cells and Committees of the college.

The academic policies and course curriculum designed and prepared by the affiliating university are implemented with cooperation of the faculty members of the respective departments.

For implementing various curricular and infrastructural activities, different committees are formed to carry out the action plans for fulfillment of the stated missions.

The institution always takes initiative to run innovative programs depending on the contemporary situation.

The College has various Cells and Committees and there is a good coordination among the Cells and Committees. All the strategies and policies are framed and approved by the concerned committees of the College. All the strategies and policies are placed before the meeting of the Governing Body.

The IQAC of Patidarrang College was established in the year 2017. The IQAC of the institution takes care of the regular planning and execution of all the quality initiative and quality assurance initiative. strategies and policies. The main task of the IQAC is to effectively plan all quality measures to sustain and enhance quality in all the activities of the institution.

The college authority manages to involve each and every member of the college fraternity in the academic and curricular works of the college in addition to their rendering normal services by incorporating them into various committees constituted in the college. Several committees are constituted for overall management of the admission, conduct of examinations, promotion of research and extension activities, development of infrastructure facilities, encouraging cultural activities etc.

### **Institutional Values and Best Practices**

The institution is committed towards maintaining highest ethical standards in all activities including the dignity, equality and security of the students. We provide equal opportunities to students irrespective of caste, creed, language and religion. There are various committees & cells including disciplinary committee, women's cell, sexual harassment cell, anti-ragging cell, grievances redressal cell, career counseling cell, yoga cell etc. to look after various issues. The College organizes National and International commemorative days, events and festivals .

On 26th January we celebrate Republic Day in the college with great enthusiasm and pride.

Independence Day is celebrated on 15th August in the college.

The women cell organizes International Womens day on 8th March every year

World Environment Day is celebrated on 5th June by the Environment Cell, Social welfare Cell, Women cell and NSS.

International Yoga day is celebrated on 21st June by Yoga Cell and NSS to spread importance of yoga on the health of the people.

On 5th September, Teachers' day is celebrated to mark the birth anniversary of Dr. Sarvepalli Radhakrishnan.

On 8th September, the college observes the birth anniversary of acclaimed Assamese singer, composer and filmmaker Dr Bhupen Hazarika.

The common birthday of Mahatma Gandhi and Lal Bahadur Shastri on 2nd October is commemorated as

Swachhta Diwas.

The college observes the death anniversary of Late Dr Bhupen Hazarika on 5th November.

Saraswati Puja and Bihu are celebrated every year with festive fervour.

We have adopted a village named No. 2 Titkuri almost 3 to 4 kilometers from our college to provide information vital to the development of the village.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	PATIDARRANG COLLEGE
Address	Vill- Nasatra,P.O- Loch, Dist-Kamrup
City	Vill Nasatra
State	Assam
Pin	781381
Website	<a href="http://www.patidarrangcollege.com">www.patidarrangcollege.com</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Shriyam Borkakoti	03621-291787	6026344633	-	patidarrangcollege89@gmail.com
IQAC / CIQA coordinator	Inamul Hoque Choudhury	03621-291787	7086636072	-	riju2490@gmail.com

Status of the Institution	
Institution Status	Government and Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Assam	Gauhati University	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	03-07-2018	<a href="#">View Document</a>
12B of UGC	03-07-2018	<a href="#">View Document</a>

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Vill- Nasatra,P.O- Loch, Dist-Kamrup	Rural	9.82	2081

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Assamese	36	HS	Assamese	30	29
UG	BA,Arabic	36	HS	Assamese	10	4
UG	BA,Bodo	36	HS	Assamese	10	2
UG	BA,English	36	HS	Assamese	10	0
UG	BA,Philosophy	36	HS	Assamese	20	8
UG	BA,History	36	HS	Assamese	10	5
UG	BA,Economics	36	HS	Assamese	80	70
UG	BA,Education	36	HS	Assamese	20	16
UG	BA,Political Science	36	HS	Assamese	30	28
UG	BA,Geography	36	HS	Assamese	70	69

### **Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				19			
Recruited	0	0	0	0	0	0	0	0	10	9	0	19
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				4			
Recruited	0	0	0	0	0	0	0	0	3	1	0	4
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				4
Recruited	4	0	0	4
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				6
Recruited	2	4	0	6
Yet to Recruit				0



<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### Qualification Details of the Teaching Staff

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	2	0	3
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	0	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	662	0	0	0	662
	Female	515	0	0	0	515
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	1	4	6	5
	Female	1	4	4	10
	Others	0	0	0	0
ST	Male	29	14	20	13
	Female	20	26	19	18
	Others	0	0	0	0
OBC	Male	75	60	76	71
	Female	56	53	78	70
	Others	0	0	0	0
General	Male	176	153	175	166
	Female	141	97	124	137
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		499	411	502	490

**Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	To develop all-round capabilities of the students – intellectual, aesthetic, social, physical, emotional and moral in an integrated manner, the college is preparing to include multidisciplinary subjects as per
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	<p>the National Educational Policy 2020. Keeping in view the problems faced by the students, the college is planning to set up short term and vocational courses. The aim is to make the students equipped, so that they don't need to rely on Government jobs but instead pave a way towards self-employment. As the College is preparing itself to have more of multi-disciplinary subjects it tries to identify the programme learning outcomes along with courses and unit learning outcomes that define the specific knowledge, skills, attitudes and values that are to be acquired by the learner and would ensure that each programme achieves its goal</p>
2. Academic bank of credits (ABC):	<p>Regarding the implementation of Academic Bank of Credits, the institution has to wait for the academic council to give a green signal. The pedagogical approach of the institution is student's centric where the faculties' pedagogical approaches are constructivist, inquiry-based, reflective, collaborative and integrative. Summative and Formative assessments and assignments are used to evaluate the Students learning outcome.</p>
3. Skill development:	<p>The vision of the college is promoting Value-Based Quality Education, hence the college takes efforts to inculcate positivity among the learners. The college also celebrates National festivals like Independence Day and Republic Day. Observing various programmes like World Aids Day, Environment Day, observing the Death and Birth Anniversary of our National leaders which help in imbibing the good qualities of the students. Mentoring students is also one of the practices of the institution, to enable students to explore future employment pathways after graduation, and help them get the most of their studies</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course): Regarding the adoption of Indian languages, the college offers various Indian languages like Baro and Assamese subjects in degree courses. Preservation and promoting of languages is one of the target of the College in future</p>
5. Focus on Outcome based education (OBE):	<p>The College also makes an effort to understand that a pursuit of knowledge is a life-long activity and to acquire positive attitude and other qualities which</p>

	will lead students to a successful life. To interpret, analyze, evaluate and develop responsibility and effective citizenship is one of the programme outcome of the students
6. Distance education/online education:	The College is also preparing itself to offer vocational course through ODL (Open Distance Learning) mode in due course of time. Keeping in view the convenience of the student, the various technological tools used by the faculties especially during the pandemic lockdown are Google Classroom, Zoom, Google, using videos as teaching and learning aids, Group collaboration and interaction and assignment and revision as well as the assessments have been conducted are some of the institutional efforts towards blended learning

### **Institutional Initiatives for Electoral Literacy**

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Electoral Literacy Club is set up in Patidarrang College with the primary objective of sensitizing the student community about democratic rights which includes casting votes in elections. We conduct mock polling activities to give the experience-based learning of the democratic setup. We also conduct poster presentations, debates, mock parliaments, elocution, essay writing and other programs which create awareness regarding electoral procedures.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	The Institution has the ELC functional with the following office bearers 1. Dulal Sarma , Asstt. Prof., (ELC Coordinator) 2. Saraju Kalita, Asst. Prof.,(ELC Additional Coordinator) 3. Dhanjit Das, Final Year Student (Student Representative) 4 Biswajit Patowary, Final Year Student (Student Representative) 5. Hemen Deka, 2nd Year (Student Student Representative)
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under	Activities done by the ELC of Patidarrang College. 1. Our students participate in Voter Awareness Campaigns aimed in educating the public in the nearby villages. 2. To create awareness and interest among faculties and students through workshops. 3. To educate the targeted populations about voter registration, electoral process and related matters through hands on experience

<p>privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>The ELC takes initiatives that are socially relevant to electoral related issues especially awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes. 1. To help the target audience understand the value of their vote to ensure that they exercise their suffrage right in a confident, comfortable and ethical manner 2. To develop a culture of electoral participation and maximize the informed and ethical voting and follow the principle 'Every vote counts' and 'No Voter to be Left Behind'</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>The students above 18 years who are to be enrolled as voters are sensitized about democratic rights which include casting votes in elections. we have opened a link in our website for voters registration for the convenience of the student. We conduct mock polling activity to give the experience-based learning of the democratic setup. We also conduct poster presentation, debates, mock parliaments, elocution, essay writing and other programmes which create an awareness regarding electoral procedures</p>

## Extended Profile

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### 1 Students

#### 1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1211	1140	965	1210	1275

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 23

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
23	23	23	23	23

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
19.84	24.12	72.86	30.33	30.25





## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### **1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

##### **Response:**

The college follows the curriculum of the parent university which is the Gauhati University. The curriculum, approved by the Academic Council is documented and uploaded in the Gauhati University website. A download link of the same is also facilitated in the college website. Adhering to the guidelines laid down by Gauhati University, an Academic Calendar is devised for every academic session. Academic meetings of the Principal with the teachers are held at the beginning of the academic session. Later the HOD'S hold departmental meetings regarding various issues. The institution follows a specific time-table from 9.00 am to 5.00 pm. The class routine is prepared before the beginning of every academic session by Academic Committee, which is responsible for preparing Class routine including allocation of various classrooms. Bridge courses are offered by some departments to acquaint the students about their respective curriculum. Every department maintains a Daily Class Register, which is an authentic record of all the classes taken. All faculty members maintain Lesson Plans along with syllabus distribution among the department faculties which are used for delivery of the topics. Practical classes are held as per allotted schedule, for a few departments like Education and Geography. Additional remedial classes are allotted if necessary. The Academic Committee meetings are convened by the Heads of Departments for continuous assessment of syllabus completion status by the individual faculty members, as well as for planning for other academic activities. Students are also made to deliver class seminars on topics allotted in their respective syllabi in some departments, where active interaction between peers and teachers takes place. The internal assessment marks of the students are allotted differently by different departments on the basis of different parameters like class attendance, student seminars, home assignments etc. Teachers discuss the answer scripts of class tests and sessional examinations with students to point out their deficiencies and weaknesses. Tutorial classes are provided to the slow learners in some departments. The college authority encouraged faculty members for attending different training programs for updating their knowledge and information. Some departments organizes lectures and talks of eminent academicians for effective curriculum delivery. Students are provided study materials through student WhatsApp Groups, e-mails, Google classroom, etc. IQAC collects feedback on curricula from all the stake-holders, which is then analysed for further appropriate reforms and actions.

**The library has over 15000 Text books and reference books along with 2 journals and 6 magazines.. A well-planned wall magazine “Granthakuti” is prepared by the library users. The library is partially automated with the Integrated Library Management System (ILMS) SOUL 2.0. One number of server and one number of clients are working in the SOUL 2.0 environment. Beside that library subscribed to N List which is provided by INFLIBNET Centre, Ahmedabad from where thousands of online books and journals can be accessed. The library has also developed its digital library cum Institutional Repository with Open Source Software “D Space”. The library has opted institutional membership of National Digital Library of India (NDLI**

## 1.2 Academic Flexibility

<b>1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years</b>	
<b>Response:</b> 20	
<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>

<b>1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years</b>				
<b>Response:</b> 13				
<b>1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years</b>				
2021-22	2020-21	2019-20	2018-19	2017-18
48	0	281	199	226
<b>File Description</b>	<b>Document</b>			
Institutional data in the prescribed format	<a href="#">View Document</a>			

## 1.3 Curriculum Enrichment

<b>1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum</b>
<b>Response:</b>
<p><b>Gender Sensitivity:</b> The institution has an women Cell (WC) to make the college a strong Kernel of gender sensitization. The Women Cell sensitizes the the students, teachers and non-teaching employees on gender issues so that they can work together in a gender discrimination-free work environment. The Women Cell plays a vital role on gender sensitization. For creating awareness, various programs are held like “International Women’s Day”, “Awareness Program on Gender Equality”, “Awareness Program on Aids”, with resource persons to create sensitization on social, moral and legal implications of gender discrimination. The Women Cell arranges interactive talks on women empowerment, problems of women and legal implications under the guidance of distinguished resource persons. To promote gender equity in the admission procedure, there is a provision for transgender in the admission form of the college.</p>

**Environment and Sustainability:** Environmental consciousness among all student concerned is imparted through celebration of World Environment Day every year with day-long programmes like tree plantation, awareness campaigns, etc. Additional efforts through the NSS unit of the college are taken for making students sensitive towards social issues through activities like Swachh Bharat Abhiyan, environment awareness, waste management, tree plantation etc. The NSS unit has till now conducted many programs on cleanliness drive, Celebration on World No Tobacco Day , International Youth Day, etc. Use of Solar street light, LED bulbs tends to minimize the use of conventional electricity. Official communication through Whats App groups has tended to minimize the use of paper. Besides the above mentioned institutional efforts, Environmental Studies is taught to the students of T.D.C. programs, which aims to give basic knowledge of sustainability of environment and other environmental-related issues. An Energy Audit exercise is being undertaken in the college with an aim to incorporate qualitative aspects in optimum energy-saving.

**Human values and professional ethics:** The NSS unit and Red Ribbon Club of the college take initiative to promote discipline, patriotism, equality, peace, brotherhood, ethical values through various programs. Programs like Mega Blood Donation Camps, Free Health Checkup Camps, , etc. are organized periodically. The Red Ribbon Club sensitizes students and other sections of the society about HIV. The IQAC has prepared a Handbook on Code of Professional Ethics for all stakeholders Over and above, the curriculum prescribed by the Gauhati University for the various programs that are followed in the institution to integrate all the above cross cutting issues through various programs.

### 1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

**Response:** 40.55

#### 1.3.2.1 Number of students undertaking project work/field work / internships

**Response:** 491

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)**

**Response:** Yes

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Enrolment percentage

**Response:** 80.17

##### 2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
490	502	411	499	503

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
600	600	600	600	600

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

#### 2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

**Response:** 99.48

##### 2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
187	203	161	182	222

##### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
192	192	192	192	192

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

**Response:** 52.65

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

**Response:**

The College practices a teaching methodology which focuses on imparting education through a student centric approach. The Teaching-learning activities are made effective through illustration and special lectures. Lecture method: This conventional method is commonly adopted by all teachers. This method facilitates the teacher to interpret, explain and revise the content of a text-only for better understanding of the subject by the learners. This methodology helps to transform students from being relegated to the role of passive recipients to active and involved stake holders, apart from boosting their confidence and encouraging independence. Since students vary in their ability to comprehend and absorb it is not possible to address the needs and expectations of individual students and expect a uniform learning outcome from them all in a teacher centric class. The teacher facilitates learning by allowing each individual student to comprehend at their personal level by ensuring their involvement in class activities so that they can absorb and grasp information at their own pace.

Courses of the College are defined highlighting course objectives, programme specific objectives and programme outcomes. This provides a comprehensive understanding to the student right at the beginning of the course as to what should be the primary focus. It also helps them in self-evaluating their performance at the conclusion of the course. Feedback of the Course and teachers, given by students at the end of each semester provides an opportunity to identify any lacunae which can then be addressed.

Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations. Field Work and Projects are some of the means utilize by the Departments to provide experiential and participative learning.

Internal assessments are so planned so as to encourage students to work independently. Written Assignments are required to be submitted by students and these need to be done individually by researching on the given topic so as to enhance confidence, develop writing skills apart from inculcating an interest in research activities. Seminars, which form the second component of internal assessment, help students present their assignments before the entire class helping them overcome stage fear and develop

oratory prowess.

Discussions and debates on contemporary issues are encouraged so that students can reflect and analyze by eliciting responses to the subject under discussion. Ability Enhancement, Generic and Skill Enhancement courses are offered to provide and prepare students for life. NSS Cell has been set-up for the students to participate, integrate and learn. Learning experiences are also enhanced through screening of documentary films amongst students and activities like street plays held both within and outside the campus. Students are encouraged and facilitated to participate in different institutional (e.g .Annual College Week) as well as inter-institutional events and competitions primarily through the students' union body's initiative, for tapping and facilitating the extra-ordinary potentials/ skills inherent in the students.

## 2.4 Teacher Profile and Quality

### 2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

**Response:** 100

#### 2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:

2021-22	2020-21	2019-20	2018-19	2017-18
23	23	23	23	23

#### File Description

Upload supporting document

#### Document

[View Document](#)

### 2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

**Response:** 40

#### 2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
11	10	9	8	8

#### File Description

Institutional data in the prescribed format

#### Document

[View Document](#)

## 2.5 Evaluation Process and Reforms

### 2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

#### Response:

Though the college is an affiliated college, the institution does not have enough freedom to introduce large-scale reforms in the CIE and hence undertakes internal evaluation in accordance with the norms and guidelines stipulated by the affiliating university. The only task of the institute is to arrange and hold the sessional examinations of Odd and Even semesters on time ,ensure logistic and support facilities to the departments for holding the examinations, collect the marks obtained by the students in standard formats and forward the same to the University authorities for the purpose of tabulation of results. The respective departments undertake internal assessment of the students based on sessional examinations (held once in a semester) and attendance of the students. Continuous evaluation procedure is followed for practical papers in the subjects Education and Geography. At the commencement of every academic year, the students are made aware of the continuous internal evaluation process. The institution appoints separate examination committee for smooth conduct of various internal as well as term-end examinations and every year different teachers are nominated for examination committee. Sessional examinations are conducted as stipulated in the academic calendar of the college, which is again prepared as per University guidelines. Evaluated answer sheets of sessional examinations are shown to the students for the any omissions. The answer sheets are preserved and documented for further clarification and use, and submitted to the university authorities as and when demanded. The institution has uploaded the regulations, curriculum and syllabi of all the programs offered by the institute in the institutional portal for easy access by the students and faculty members. For the transparency and effectiveness of the internal evaluation process, the college examination committee takes the responsibility and monitors the examination process. These committees directs the respective academic departments to submit question papers in soft copy or hard copy formats and arranges to supply the required number of printed question papers and answer scripts to the departments.

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

#### Response:

The college offers under-graduate programme under the affiliation of Gauhati University. The concerned departments prepare the program and course outcomes for the various subjects. From the academic session 2019-20, CBCS curriculum has been introduced in all the under-graduate programs offered by the college. As such, in the first year of under-graduate studies, CBCS curriculum is presently being followed, while for the second and third years of under-graduate studies, the non-CBCS curriculum is followed for those students enrolled before the session 2019-20. In view of the recent addition of CBCS curriculum in the under-graduate studies, the program and course outcomes are drafted by the affiliating University. All these are being displayed in the college website too for easy access by all stake holders. The syllabi of all

of the programmes are made available online (in the college website) and also in the offline mode (in the departments) which includes the objective and the learning outcomes for the all programmes as prepared by the University. The college prospectus also provides the basic structures regarding the subjects/course of all programmes offered by the college at all levels.

### 2.6.2 Pass percentage of Students during last five years

**Response:** 73.56

#### 2.6.2.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
172	201	177	236	213

#### 2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
254	255	298	294	257

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:**

File Description	Document
Upload database of all students on roll	<a href="#">View Document</a>



## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

**File Description**

**Document**

Institutional data in the prescribed format

[View Document](#)

### 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

**Response:**

The college is conducting various activities under the different heads to bring about positive changes in efficiency, productivity, quality , competitiveness in our students, faculty and other stakeholders and transform ideas into products or services such as entrepreneurship development schemes, student research competition, workshop, field work project, etc. As the institution has rural, tribal and economically backward feeding, possibility of many potential innovation die for lack of resources, proper guidance and financial support. So most of departments take initiative to monitor and take care of exploration of new ideas. We look forward to maintain best standards of professional communication and team work to achieve success in the innovation process.

The departments function as follows:

1. It encourages the students to come up with innovative ideas.
2. It organizes lectures, invited talks and workshops for provoking innovative thoughts.
3. The innovative ideas of the students are appreciated by giving them exposure through exhibitions.
4. It helps the students to refine and shape ideas through personal counseling by the concerned teacher.

5. Arrange financial assistance through various economic sources
6. Explore opportunities for such students by sending their proposal at district/ university and higher level.
7. Collaborating with other Educational institutions with MoUs for creation and transfer of Knowledge.
8. The women cell and NSS unit of the college organizes world environment day every year with plantation drive within and outside the college campus.
9. The college authority always give emphasis to keep the college campus clean and for this purpose NSS unit organizes Swachhta Abhiyan regularly in the college and students and teaching-non teaching staff actively take part in such cleanliness drive.
10. To keep the college garbage free, separate dustbin facilities have been constructed for wet and dry waste in the college campus.

**IQAC initiatives:** The IQAC has taken initiative to design various formats of record-keeping modules, viz. Lesson Plan, Daily, Class Monitoring Diary, HOD Diary, etc

### ***3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years***

**Response:** 6

#### **3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	4	0	0	0

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>

### **3.3 Research Publications and Awards**

#### ***3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years***

**Response:** 0.04

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	0	0	0

**File Description****Document**

Institutional data in the prescribed format

[View Document](#)**3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 1.57**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
4	6	2	7	17

**File Description****Document**

Institutional data in the prescribed format

[View Document](#)**3.4 Extension Activities****3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.****Response:**

The college conducts different extension and outreach activities in the neighborhood community with a view towards creating an impact and sensitization amongst students. Faculty members are involved in sharing their knowledge with neighboring academic institutions, primarily the various neighboring schools. Some of the topics taken up for such discourse include teaching of English grammar, reading and writing, etc. NSS cadets are motivated to participate in various outreach activities such as *Swachhata Abhiyan and Clean India Program* where students are involved in creation of awareness on the use of plastic bags, waste management, and environmental awareness in the North Kamrup areas, located in the vicinity of the college. Volunteers are also involved in cleaning the surrounding areas while collecting 391.5 kilograms of garbages and to create awareness by making banners and posters, under *Swachha Hi Seva* program, Beside

these, NSS is also involved in other extension activities like “Blood Donation Camp” and National Unity Day ( Run and Cyclothon ). NSS cadets are also involved in sharing knowledge and conducting awareness program on Tobacco consumption with neighboring school named Patidarrang Vidyapeth High School and quiz competition at Muktapur High School, The college has also adopted a village named 3 no Titkuri and a school named Biradutta high school. A number of social outreach programmes and deliberations take place on a regular basis through collaborative mode of students and faculty members. These include awareness rallies for creating awareness about the menace of AIDS and its precautions by NCC, rally cum survey of digital transaction jointly by the Economics Department and NCC, etc. Students are motivated to participate in various outreach activities like theme-based activities(e.g. street plays, cultural rallies, cultural exchange programmes) and inter-college competitions (e.g.debate, essay, quiz, extempore, cricket, volley ball) which lead to emotional, intellectual, social, cultural and inter personal development of the students.

### 3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

#### Response:

2018-19	2019-20	2020-21	2021-22
1		3	2

The following Faculty members have received awards and recognitions for extension activities government / government recognised bodies.

1. Mr Dulal Chandra Sarma has received appreciation from Deputy Commissioner, Kamrup, Assam for his participation in the 3 days Yuva Shakti Facilitator Training Program held between 4th to 9th January 2021 at North Guwahati College, Kamrup, Assam.

He has also received a Letter of Appreciation from the Office Of The State Coordinator, NRC, Assam for his valuable contribution and tireless effort as Reserved Disposing Officer of Rangia, Kamrup on 11/11/2019.

Mrs Saraju Kalita has received a Certificate of Appreciation from SAMBANDH Health Foundation for participating in “Spit-free India Movement” during January to August 2020 to prevent the spread of COVID-19.

Md.Mukutar Rahman has received a Letter of Appreciation for his participation participation in the 3 days Yuva Shakti Facilitator Training Program held between 4th to 9th January 2021 at North Guwahati College, Kamrup, Assam.

Mrs Rani Deka has received a Certificate of Appreciation from Duliajan Girls' College, Department of Home Science for her participation in the online National Webinar on "Parenting Support During Covid-19 Lock Down held on 8th August,2020.

The NSS Unit of Patidarrang College has received a certificate of Appreciation for Cleanliness drive held on Holidays from 1st October to 30th October. The UNIT has been able to collect 391.5 kgs of Garbages from various areas of Loch,Muktapur,Kamrup ® from the President of 36No, Loch Gaon Panchayat on 22/11/22.

**3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years**

**Response:** 21

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
10	2	1	1	7

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.5 Collaboration

**3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.**

**Response:** 4

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

##### Response:

The college has augmented its infrastructure systematically and continuously over the years. It has managed to establish infrastructural facilities like classrooms and have been trying to include ICT-enabled and smart classroom, computing equipment, staff rooms, rest rooms, conference/ seminar halls and provisions for differently-abled students.

**Classrooms:** Spacious classrooms for conducting regular classes exist in the two different building blocks which are utilized for conducting regular classes, remedial classes, tutorial classes, certificate courses, various examinations, departmental meetings, mentoring sessions, association activities, indoor competitions, PTMs, and alumni meets. The college also provides provision for outside competitive examinations (normally held during Sundays and holidays). At present, a total of about 500 candidates can be accommodated at a time in the various classrooms during examinations, as per two on a bench formula.

**Laboratories:** The College has recently got some laboratory equipment along with platforms from the state government as very shortly the govt is going to introduce science stream in the college. The laboratories are equipped with various equipment, some being of advanced standards. To meet the growing demands of students who are keen to develop their speaking skills, soft-skills and personality Development. The Geography and Education department has its apparatus/instrument for practical subjects for the students.

**Computing Equipment:** The College has a total of 11 functional computers for day-to-day use of the faculty members, students and various office staff. The IQAC office is equipped with 5 computer sets for meeting the requirements of the different broad criteria of NAAC requirements, in addition to color printer, scanner and projection facilities.

##### Library facilities:

The College Library is the hub of academic activities of the college, i.e. a trinity of the library staff, reading materials and the readers

The library has over 15000 Text books and reference books along with 3 journals and 6 magazines. The library with its open access system and spacious reading area provides a good reading environment. The

library takes initiatives to nurturing reading habit. Considering the fact that majority of the users belong to the economically poor families the library takes extra care of them. A well-planned wall magazine “Granthakuti” is prepared by the library users. The library is partially automated with the Integrated Library Management System (ILMS) SOUL 2.0. One number of server and one number of clients are working in the SOUL 2.0 environment. Beside that library subscribed to N List which is provided by INFLIBNET Centre, Ahmedabad from where thousands of online books and journals can be accessed. The library has also developed its digital library cum Institutional Repository with Open Source Software “D Space”. The library has opted institutional membership of National Digital Library of India (NDLI). Users can access the e-resources from their own system i.e., Laptop, Mobile phone through Wi Fi Networking system.

#### 4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

**Response:** 41.89

##### 4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
1.91	5.11	50.08	2.50	14.72

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

#### 4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

**Response:**

The College has a spacious and well-ventilated library with a collection of 9880 Text Books, 3421 Reference Books. The institution has membership of N-LIST for e-books and e-journals. The library is partially automated with Integrated Library Management System (ILMS) named SOUL 2.0. The Library Management Software consists of modules such as Masters, Book Accession, Membership, Circulation, OPAC, Catalogues, and Administration. The software will be shortly equipped with additional features such as visibility of member photograph at the time of book issue to ensure authentication by library staff. Book reservation facility can be found manually. We can also find the number of foot fall in the library by attendance register. Facilities like database back-up restore facility and book bank specialties are also available. The library is linked with NDLI (National Digital Library of India) and the library has developed

its Digital Library cum Institutional Repository with open source software (D Space). For e-journals, the library has linked up with membership of N-LIST for e-books and e-journals. The entire library complex is Wi-Fi enabled. Power backup facilities through inverters. All the books have been classified with the Dewey Decimal Classification System. Circulation of books will be done shortly by using SOUL 2.0 software database. OPAC facility is made available to the users. The N-list provides access to 6,000+ e-Journals and more than 31 lakhs e-Books. The library fulfills the need of teachers, students and other staff members of the college community apart from catering to the needs of external users. The central library has sections like processing, periodicals, reference, circulation and digital library service. The central library section and the reading hall have a capacity of around 30 users (24 for students and 6 for teachers). The library offers various services to its users like Circulation, Online Public Access Catalogue, library orientations, Wi-Fi facility, book bank facility.

### 4.3 IT Infrastructure

#### 4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

**Response:**

There are a total number of 11 (Eleven) computers in the college with latest configuration desktops. The latest addition is smart classroom which is IT enabled.

The wifi facility is provided by BSNL with a plan of 300 mbps till 5000 GB. The speed is 30 Mbps. There are 2 (two) projectors in the college which are used in Classes, seminars etc. Institution has been provided with a High Speed WiFi facility for teaching staff, non-teaching staff and students on demand. Teachers can access the services of secured WiFi anytime by logging into devices with their pre defined credentials and students can access the same by issuing vouchers from the library after providing their details for security purposes. WiFi can be accessed via 7 access points each having a capacity to connect 10 systems at a time. Even the health and safety of students are taken utmost care by installation Closed Circuit Television Camera (CCTV) in almost all classrooms and all possible corners within the institution. There are a total 40 CCTVs. In the event of a power failure to safeguard the vital data of the institution, all the machines have been backed up with Uninterrupted Power Supply (UPS) and Inverters. To keep a track of employee's presence in the institution, Biometric Attendance System has been deployed. The college has its own website which is being regularly maintained and updated from time to time. All types of notices and information are displayed in the college website notice section.

#### 4.3.2 Student – Computer ratio (Data for the latest completed academic year)

**Response:** 242.2

##### 4.3.2.1 Number of computers available for students usage during the latest completed academic year:



Response: 5

#### 4.4 Maintenance of Campus Infrastructure

**4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)**

**Response:** 54.76

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
16.86	16.80	22.11	27.49	13.89

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

**Response:** 86.5

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1107	1140	761	1127	883

#### File Description

Institutional data in the prescribed format

#### Document

[View Document](#)

#### 5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** B. 3 of the above

#### File Description

Institutional data in the prescribed format

#### Document

[View Document](#)

#### 5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

**Response:** 6.57

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
193	0	188	0	0

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above

## 5.2 Student Progression

#### 5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 13.21

##### 5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
39	18	21	16	38

##### 5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
172	201	177	236	213

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 55.56

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	0	2	6

**5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	2	0	4	10

File Description	Document
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Institutional data in the prescribed format	<a href="#">View Document</a>
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### 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response: 1**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	0	0	0

File Description	Document
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Institutional data in the prescribed format	<a href="#">View Document</a>
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### 5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

**Response:** 96.2

#### 5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
150	73	42	61	155

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Response:**

The Alumni Association of Patidarrang College has applied for Registration of the Alumni for creating a strong bond among the passed out student. It is also for building strong link between alumni and present students. The Alumni Association of Paridarrang College is a nonprofit organization, composed of alumni of the institution with a view to preserve and carry forward the fine traditions of the college, to strengthen the connection among the alumni at different places of the state and country. Alumni are look for to assist institutions by offering donations from their earnings to pay back to their alma mater. They offer various physical and monetary help to the institution. They may also organise cultural programs and career guidance programs. Alumni associations often provide a wealth of career services to help former students find job opportunities and improve their chances of landing a job offer. Career counseling, seminars, webinars, and networking events may provide helpful information about the job market.

The Association serves the alumni, carrying out a variety of activities. It strengthens ties between alumni, as well as between alumni and Alma Mater, providing opportunities for cooperation and communication.

**AIMS & OBJECTIVES:**

To impart a sense of Cooperation and healthy understanding among the old students, present students and teaching staffs of Patidarrang College and to maintain the pride of our alma mater

To work in close Co-operation with the students of Patidarrang college in the matters of common interest

To maintain a directory of old students, working all over India and abroad and keeping it up to date with details of present position and the achievements of old students in various spheres.

To assist the students in Patidarrang College in their professional and personal growth through arranging and upgrade the academic knowledge and interest among the old students and present students.

To assist needy alumni through welfare funds.

To arrange an alumni reunion once in a year on 5th May.

### **Activities and Contributions:**

Alumni have donated books to assist the Poor & Meritorious students of the Institution. Alumni are invited for meetings at the college and they interact with the existing students and teachers.

Few Alumni gave Guest lecturers to the existing students on career guiding focuses and also takes classes of the existing students. The alumni has contributed 6(six) desktop computers to the college.

## Criterion 6 - Governance, Leadership and Management

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### 6.1 Institutional Vision and Leadership

**6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance**

**Response:**

The mission and vision of the college is to encourage teachers and the student to be friendly in the learning process and to promote a student friendly atmosphere to encourage them to be self-reliant and self-employable. The College also stands firm to reach the top among the best institutions of the state by generating quality human resources through promotion of quality education and thus to mould the society to cope with changing need of time.

The College provides an opportunity of higher education to the students. The college has been serving the students of North Kamrup, Assam so that more and more students get the opportunity to access Higher education and develop intellectual potential of the region. The Governing Body to which the Principal in-charge of the college acts as the secretary guides the institute to maintain a quality standard that helps in generating students well equipped with all communication and life skills. The Principal in-charge/Secretary of the college implements the policy so designed with active co-operation of the faculty members of the college. In order to run the institution smoothly the teachers are appointed in various Committees and Cells of the college.

The academic policies and course curriculum designed and prepared by the affiliating university are implemented with cooperation of the faculty members of the respective departments.

For implementing various curricular and infrastructural activities, the Principal as the management leader constitutes different committees and Cells including Faculty members like Discipline Committee, Environment Committee, Examination Committee, Purchasing Committee, Students Welfare Committee, Yoga Activity Committee, Academic Advisory Committee, Budget Committee Etc and cells like Anti Ragging Cell, Women Cell, etc to carry out the action plans.

The College Construction Committee monitors the infrastructural development of the college and estimates the fund allocation in different developmental schemes. The college maintains different Accounts like General account, Examination account, NSS account, Library account, Students Union account, Building account etc whose accounts are maintained with separate cashbook, ledger book, passbook etc. The accounts are audited by the certified Chartered Account.

The IQAC of Patidarrang College was established in the year 2017. Since inception, it has been working for the promotion and enhancement of quality along with the participation of the stakeholders. The Quality Assurance Cell of the institution takes care of the regular planning and execution of all the quality initiative and quality assurance initiative measures adopted and implemented by it. The main task of the IQAC is to effectively plan all quality measures to sustain and enhance quality in all the activities of the institution.

## 6.2 Strategy Development and Deployment

### 6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

#### Response:

As the college is an affiliated college, the Institution follows the rules and regulations framed by the University to which it is affiliated. The Principal in-charge, who is also the Secretary of the Governing Body, forms the nucleus of the administration and is the final authority of all matters. The Principal in-charge is vested with the responsibility of all day- to-day activities of the institution. The Principal is responsible for all the academic and administrative activities of the Institution. In the absence of the principal, a senior faculty is given charge to run the Institution. All the heads of the Departments, IQAC coordinator, the teachers and the head assistant are there to assist her in smooth running of the college.

The Governing Body of the institution consists of a President, Secretary, GU nominated members, local MLA, Staff representatives, Librarian, Non-teaching staff, Guardian members. Being the head of the Institution, In the Administrative staff, there are only three permanent employees. A number of committees are formed for academic, administrative, co-curricular, sports and extension activities. In all these committees, there is a chairperson, who happens to be the Principal in-charge, Convener and members. The Institution has to follow the rules and regulations regarding appointment as per UGC guidelines and service rule set by the State Government. The recruitment and promotion of academic and administrative staff are done as per the norms by the UGC and the State Government. The Head of the Department represents the institution in the Board of Studies of their subject. The HODs of the departments are empowered to distribute the papers, topics to be taught and other departmental issues. A Staff-Secretary is elected from among the academic staff to deal and solve issues of Faculty members. A Women's Cell is formed to empower girl students and faculties and enhance their understandings of issues related to women and to make the campus safe for all. The IQAC of the institution plays a vital role in assessing and assuring quality in the teaching learning and evaluation process. Various programmes and events are also conducted by the college under the aegis of IQAC.

The institution effectively implements all the plan of action in a systematic way. Keeping in mind all the development strategies of the institution, there was a need to construct a new and it has been possible by the grant received from Govt of Assam. The College plans to set up additional classrooms, purchase computers for the library so that students can have digital access to library. The College has also planned to



build the proper boundary wall .

### **6.2.2 Implementation of e-governance in areas of operation**

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

**Response:** C. Any 2 of the above

## **6.3 Faculty Empowerment Strategies**

### **6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff**

**Response:**

The institution effectively implements the welfare schemes for the teaching and Non teaching faculties. The College in accordance to the State Govt makes arrangements for availing all the government schemes such as Gratuity, Pension, Earned Leave encashment, Maternity Leave, Medical Facility, Leave on Conference, Permission to attend FDP, Orientation Programmes, Refresher courses, short term courses, etc. for the career development and progression of the teaching as well as non-teaching staff. Besides the above, the following benefits are given to the teaching and non-teaching staff. The college encourages for organising seminars, workshops, webinars, Faculty Development Programmes (FDP) etc for professional development.

The institution also receive Provident Fund, permission to attend Faculty Development Programme, Maternity leave with salary. There is Wi-Fi facility to the staff and students inside the college. The institution runs a unit of all the teachers and takes various effective measures like relief at the time of natural calamities, financial support for the needy students from time to time.

The Institution conducts a performance appraisal of Teaching and Non-Teaching staff regularly which enhances teaching quality and performance as per the UGC as well as State Govt. policy. All the teaching and non-teaching members of the institution are encouraged to keep a record of their performance

Assessment of teaching learning process and student satisfaction survey are carried out by collecting feedback from the students. Student's feedback forms are provided to the students at the end of each academic year. The feedback form is designed so as to find teachers Time Sense, Subject Command, Class Control, Evaluation, Teaching Method and Cooperative attitude within and beyond the classroom. Feedback of the library is also taken from the students regarding Collection of Books, Kinds of books, journals, Magazines, reading facilities , other availabilities, cooperation of the Librarian and library bearers., Anonymity of students is suggested in order to ensure fair and transparent evaluation. The filled in forms thus collected are analyzed, by the IQAC of the college, based on which the principal provides counsel to the faculty members confidentially if necessary.

**6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years****Response:** 0**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

**File Description****Document**

Institutional data in the prescribed format

[View Document](#)**6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years****Response:** 54.31**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
30	17	5	2	9

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	1	0	0	0

**File Description****Document**

Institutional data in the prescribed format

[View Document](#)

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

#### Response:

The College has strategies for mobilization and optimal utilization of resources. It received funds from Government as students admission fees (Fees waive) and Grants for construction purpose. The institution conducts financial audits regularly.

A tentative budget is prepared at the commencement of every financial year for allocating funds to different heads like, infrastructure and renovation of existing works, library, sports, cultural development etc.

All fees collected by the college administration are deposited under the respective heads of the accounts. The fee structure of the students is decided by the college authority as per the guidelines of the state government.

In case of any purchase, quotations are invited from established firms. The purchase committee makes a comparative statement of the tendered quotations and the lowest bidder with requisite criteria as per tender notice is asked to supply the quoted materials. The payments are made only after receiving the materials by a/c payee cheques.

The institute conducts audit regularly. The college has conducted audits for the year 2017-18, 2018-19, 2019-20, 2020-21, 2021-22. The audits are done annually by the Chartered Accountant appointed by the college. Objections and questions of any kind during the audit were promptly addressed by presenting relevant documents to the auditors. The institution has conducted audit in various heads such as, General Fund, Library Fund, Student Union Fund, Building Fund, Examination Fund, etc.

The institution maintains Cashbook, Ledger Books, Pasting files, utilization certificates wherever necessary, salary statement of employees.

External audits are conducted by Assam Government Auditors. The institution has applied for External Audit. Every effort was put in to maintain transparency in the financial records, and also to record corresponding documents of every financial transaction.

## 6.5 Internal Quality Assurance System

**6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

### **Response:**

The IQAC has initiated the mentor- mentee system in each department of the college as per the NAAC Guidelines, for assurance of quality in classroom teaching and helping out the slow learner and promoting the fast learners.

The IQAC has initiated and facilitating the creation of a learner-centric environment conducive to quality education. The IQAC initiated the Academic Audit of Departments primarily to take account of teaching-learning and extension processes in all disciplines and to institutionalize documentation and record-keeping of all academic and extension matters of every department. The internal academic audit is conducted by IQAC coordinator every year for fulfillment of IQAC-driven practices toward quality assurance. The process requires a self-regulated assessment of teaching-learning processes and a systematic management of documents of extension activities. The review based audit evaluates the fulfillment of the following procedures in teaching-learning processes and extension activities:

The IQAC coordinator assesses the documents related to the following: preparation of academic calendar; selection of papers to be taught; timely distribution of time table; submission of lesson plan and compliance report of curriculum delivery as per the schedule; and delegation of responsibilities and formation of internal committees for department and extension activities.

Documents of internal assessment, policy for moderation of marks, steps taken to assist slow learners, and analysis of the results of end-semester examinations are examined meticulously as part of the audit process.

It also assesses if the teacher-student mentoring program, which provides a meaningful platform for engaging with students and addressing their concerns, takes place regularly.

Documentation of faculty achievements (paper presentation /participation in faculty development courses, publications, honors and distinctions) is also registered at the audit.

Documentation of extension activities are also registered at the audit.

The IQAC at Patidarrang College has implemented a feedback system for students based Evaluation of Curriculum, Evaluation of Library, Evaluation of Performance of Teachers on Examination and Assessment system, Relevance of Curriculum to real life situation/social utility, Relevance of Curriculum in the context of Higher Education, Collection of books in Library, Reading Facilities, Time sense of teachers, Teaching Methods etc. Feedback system is crucial to institutional progression as it allows for self-

reflexivity and reform. The submitted feedbacks are analyzed, and measures are taken for reform and redressal. They function as the catalyst for up gradation of teaching-learning processes, developments in infrastructure and facilities, skill-enhancement and professional development of the staff, capacity building and enrichment of students. The feedback mechanism at Patidarrang College offers a constructive self-assessment procedure integral to fostering and enhancing academic excellence and institutional development.

#### **6.5.2 Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)/ membership of international networks**
- 3.Participation in NIRF**
- 4.any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

**Response:** C. Any 2 of the above

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

##### Response:

The concept of gender equity refers to “fairness of treatment for both boy and girl student, according to their respective needs. Our college is aware of this. It includes equal treatment or treatment that is different but which is considered equivalent in terms of rights, benefits, obligations and opportunities”. We provide education seriously to focus on promoting the equal participation of boys and girls in making decisions; reducing enrolment gap between boys and girls access; giving equality in learning process, educational outcomes and external results; and providing equal benefits for both sexes. Safety and security Safety of girls is a top priority at our College campus. Our Institute provides a comprehensive range of security amenities especially for girls within the premises. There are 40 CCTV Camera 24 hour CCTV surveillance is maintained in the college. It helps to keep a check on activities of students as well as antisocial activities. There are separate common room facilities for both female and male students. Attached wash rooms is an additional advantage along with 24 hours running water.

Women’s Cell in the institution takes care of safety and security of the students. It also keeps an eye on the working of all the employees as well as the activities of the students within the institution. The College aims at zero tolerance against eve teasing/ragging. The other Committees and Cells like Academic Advisory Committee, Anti Sexual Harassment Committee, Grievance Redressal Cell, etc works for the betterment of the students of the College.

National and international commemorative days, events and festivals National festivals play an important role in planting seed of Nationalism and Patriotism. The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness throughout.

**Republic day-** The institution celebrates Republic day on 26th January every year, commemorating the adoption of Indian constitution and spreading the message that India is the largest democratic country in the world.

**Independence Day-** The Institute is celebrates Independence Day every year on 15th of August. Flag hoisting is organized and the day is celebrated to mark freedom of India from British rule. The institution encourages students to remember our national leaders and their sacrifices.

**Gandhi Jayanti-** Gandhi Jayanti is celebrated every year on 2nd October to understand the ideology of our great leader Mahatma Gandhi wherein pledge is taken by students and staff.

**International Yoga day-** International Yoga day is celebrated on 21st June every year with Yoga Instructor organizing the yoga camps.

Besides these the college also celebrates International Human Rights Day, National Unity Day, International Youth Day, Constitution Day, Women's Day, Teachers Day, World Environment Day, World No Tobacco day, Voters Day, Martyr's Day, Sadbhavana Diwas etc.

### **7.1.2 The Institution has facilities and initiatives for**

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

**Response:** B. 3 of the above

### **7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

**Response:** B. Any 3 of the above

### **7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

We believe in unity in diversity and that is the reason our students show regards towards the different religion, language and culture. We feel the college is our subsequent home and all resources like a relative. We welcome and wish each other at various celebrations and welcome them to have a banquet to get presented with ones culture to have neighborly relations and to keep up with the strict, social and mutual amicability. Our students likewise praise the various celebrations with euphoria and excitement. Being a huge country with enormous populace, India presents vast assortments of actual elements and social examples. It is the place that is known for various dialects. The institute is proactively taking efforts in providing an inclusive environment. The initiatives are to promote better education, economic upliftment of the needy, and set communal harmony. To address our Indian culture, students display their traditional outfit and perform traditional songs, dances in freshers welcome programmes and farewell programmes organized every year. Students wear variety of attires that display the uniqueness of different religions and cultures. Through this movement students get to know the unique culture of our country. Moreover being a citizen of India, our Constitution has laid down some values, responsibilities, rights and duties of the citizens which we must follow. In this connection our college has observed various important days. To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values

among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated on the campus with the initiative and support of the management for not only recreation and amusement but also to generate the feeling of oneness and social harmony. They are as follows.

SL No	Days Celebrated	Date
1.	Voters Day	25th January
2.	Republic Day	26th January
3.	Women's Day	8th March
4.	World No Tobacco Day	31st May
5.	World Environment Day	5th June
6.	Yoga Day	21st June
7.	International Youth Day	12th August
8.	Independence Day	15th August
9.	Teachers Day	5th September
10.	NSS Day	24th September
11.	Gandhi Jayanti	2nd October
12.	National Unity Day	31st October
13.	International Human Rights Day	10th December

## 7.2 Best Practices

**7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

### **Best Practice-1**

**1. Title of the Practice:** Translucent Process of Admission.

2. Objectives of the Practice:

The college offers BA programme in the Rural area of Kamrup. As the College provides quality education and as there is no college providing B.A programme within a range of 15 (Fifteen) kilometers, every year



there is a high demand for admission. The college also has to admit students strictly on merit basis. For this the college always aims at a Translucent Admission Process keeping in mind about disputes, doubts among applicants, guardians and the community.

### 3. The context:

The College always remains aware of this Translucent Admission Process. The college is located at the Rural area of Kamrup district where diverse communities and groups of people reside, basically from economically backward classes and as the Govt of Assam has waived the admission fees for BPL students, demand for seats is much higher than available seats. The Admission cum Prospectus Committee is constituted which consists of Faculty members and office staff for a smooth and clear admission process. The Head of the Institution being the Chairman of the Committee directs the other members in this regard.

### 4. The practice:

The Admission cum Prospectus Committee prepares a Prospectus with detail information about the college. As per the Government rule, seats are reserved for SC, ST, OBC, and differently abled students. The Admission and Prospectus Committee is bestowed upon with the responsibility of completing and maintaining smooth admission process. After short listing the applications, the Admission Committee declares and displays the list of selected candidates in order of merit showing the marks they secured in HSSLC examination along with a waiting list in the notice board as well as college website. Apart from these, the head of the Institution decides to enroll students on the basis of some outstanding performances in the field of sports, music etc. In this way the whole admission process becomes very clear.

### 5. Obstacles faced and strategies adopted to overcome them:

The problems faced by the institution in adopting a clear cut admission process in the college are that as there are limited seat capacity the demands of the candidate happens to be our major problem. The number of limited teachers in some department is also our problem in connection with admission process. To overcome the problem, the institution has been trying to enhance the number of classrooms and to introduce vocational courses.

### 6. The impact of practice:

There has been no controversies, doubts and disputes after the admission of selected candidates which is the desired hope. Every year the Committee Members are pressurized for admission by candidates and

parents, but after this transparent admission process, it has almost vanished as there remains no such provisions.

#### 7. Resource Required:

Due to higher number of enrolled students, the matter of extra classrooms, teachers have aroused. The college has somehow managed the situations to some extent as far as possible. Classes are being taken by appointing Contractual teachers in some departments.

#### Best Practice-2

1. Title of the practice: Cultural Harmony

2. Objectives of the Practice:

Cultural-harmony is something that connects the people of different backgrounds in terms of social behavior, religion, knowledge, language etc and to do so the objective is to celebrate various festivals and functions in the college where the students get the opportunity to work united for the greater interest of the college community as a whole.

3 The Context:

The college is located in North Kamrup of Assam. One of the positive parts of the institution is the inclusion of students having various religious and ethnic groups. That is why to establish social harmony

amongst the students is of utmost importance.

#### 4. The Practice:

Every year various functions and festivals are organized such as Induction Programme, Bathou Puja, Saraswati Puja, Id - e – Milad e Nobi, and College Week Festival. The NSS unit organises Social drive and cleanliness programme etc. where there is no discrimination among the students. Every year a huge cultural rally is organised among the students where multi culture and multi ethnic customs are exposed. The rally is performed covering the greater part of Patidarrang Mouza that spread a message to the society regarding Cultural Harmony.

#### 5. Obstacles faced and strategies adopted to overcome them:

As there are a large number of students, there is lack of sufficient number of teaching & non- teaching staff to make proper guidance to them. There happens to be a lack of fund for such celebrations and this happens to be a major obstacle. Since the practice requires spending a bearable amount of funds. In this respect, we are trying to minimize manpower problem by appointing Contractual teachers. The teachers try to establish social harmony among the students and people of the community.

#### 6. The Impact of Practice:

The practice of Communal Harmony has proved to be fruitful in the locality. Students belonging to different culture and religions have been able to share common platform to understand each other's cultural and religious beliefs which in turn has fostered the feeling of mutual trust and harmony among the students.

#### 7. Resource Required.

For establishing Communal harmony in true sense in an effective way, manpower and monetary resources are required.

## 7.3 Institutional Distinctiveness

**7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

Our Institution has its own mission statement accordingly we always try to function enhance quality of rural area students of North Kamrup of Assam. As far as our Mission and Vision is concerned, college always tries to implement the distinctiveness in the work. Our college has a large number of students from the surrounding villages. The number of girl students are good in numbers. Most of the students are from rural areas belonging to poor background, but they are not poor in talent, knowledge and humility. CCTVs are installed in every classroom, Veranda, Pond site and field which provides a system to monitor the proper holding of classes as well as monitoring the students by the Principal himself from his office chamber. Our College Staff recognize their talent and encourage them to participate in state level programmes and to get their place in merit list at university level. Under this college initiative last year, 8 students from our college participated in the Inter College Quiz competition held at DC office , Amingaon in the “400th Birth Day of Lachit Borphukan”. The students have also participated in inter college football leagues conducted by the “Reliance Sports Foundation”. The priority of the college is to provide quality higher education aimed at enhancing the required knowledge and skills of our rural students belonging to different religions and caste. This institution was established on the year 1989 as a venture college (Non Aided College by the Govt). The main aim of the people who donated the lands and provided financial support was to provide an opportunity to the rural students of this area especially the rural girl’s students to pursue the higher education for their economic development and progress of the family. The College Organizes Health Camps and public awareness rally in its nearby villages every year in which teachers, students, government doctor and others are present. The NSS unit has recently organized various programmes in this backward locality. The activities of NSS are Orientation and Training Drive, Mega Cleanliness Drive, Celebration of World No Tobacco Day, National Flag Distribution (Har Ghar Tiranga), Celebration of International Youth Day, Clean India Campaign ( Linked with Azadi Ka Amrit Mahotsav) Mega Blood Donation Camp, etc. The College has also adopted a village named “Titkuri” and a school named “BIRADUTTA HIGH SCHOOL” for the intellectual exchanges. The college also conducted a bamboo craft training during winter vacations. Our aim is to make the students of the rural area confident and fit for higher studies, competitive examination and self dependent for their future course of life. Every year, a number of student get jobs in private and government sector. Many are also able to start their own business it is the actual strength of the institution.

## 5. CONCLUSION

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### Additional Information :

Patidarrang College was initially established as an arts stream college in the year 1989. It is situated in the district of Kamrup (Rural) Assam. Later the College attained Affiliation from Gauhati University in the year 1999. In the year 2000, the college attained Govt. Concurrence from the Govt. of Assam. Again in the year 2011 the College attained Permanent Affiliation from Gauhati University. The College was Provincialised under Assam Venture Educational Institutions (Provincialisation of Services) Act, 2011 as amended in 2012. This led to the regularization of services of 11 (Eleven) Faculties as Assistant Professors. Again as per the provisions of the Act, 2017 of the State Government 8 (Eight) faculties were appointed of which 1 (one) as Asstt. Prof. and other 7 (Seven) as Tutor Assistant Professors. The post of 4 (Four) faculties are not regularized till now.

Distance education learning centre of KKHSOU is attached with the college. It provides opportunity for BA and PG course.

IQAC of the college was established in 2017 which has arranged to undertake the First cycle of NAAC.

Although being located in a rural setting, the college is located in a setting with minimal vehicular sound or other forms of pollution and disturbance that is conducive for effective teaching-learning deliverables.

CBCS system has been newly introduced in all the UG level programmes from 2019-20. As such, the college is presently running CBCS programme in the UG level

### Concluding Remarks :

For more than three decades, Patidarrang College has been providing education to boy and girl students with the mission to empower them. Situated in North Kamrup of Assam, it has been imparting Quality education to the less privileged students of the locality. The onus of making higher education accessible to the less

The College strives to promote quality education for the students by providing adequate infrastructure and facilities so as to enable them to cope up with the challenges of the society. We cherish the vision of making this college a leading premier institution which can leave a mark in the society at large. The college has been serving the society at large for the last 34 years providing holistic education, rooted in values and skills. It will continue to strive for the pursuit of knowledge, modify practices and extension activities in accordance with the needs of the society as a whole. Being progressive in nature a radical pragmatic teaching-learning process enriched by new technologies and methodology will be adopted to produce young enthusiastic and empowered students into society.